



## Peer University

Mikuszewo, Poland, 27 May - 2 June 2017

### Call for participants

We are currently looking for motivated participants for the Peer University on volunteers management in frame of the 'Peers to Peace' project of the Service Civil International.

#### Background information of the Peers to Peace project

The Peers to Peace project is co-funded by Erasmus+ programme and aims at fostering Peer learning and Peer support for Capacity Building in international volunteer work.

In 2017 there will be two main activities organised with and for partners: the **Peer University on volunteers management** (27/5 - 2/6, Poland) and the **Learning Seminar on knowledge management and fundraising** (13-20/7, Malaysia). Peers to Peace project partners have a great opportunity to send their representative at both of the events. The call for the Learning seminar will follow shortly. Meanwhile, you can start planning who from your organisation should best participate in the these events (we prefer different representatives at each event as to support capacity building in your organisation).

Throughout the whole project, we aim to create mutual benefit and synergies for branches in the field of volunteer management, project, knowledge & financial management and by this strengthen the movement as a whole.

#### What are our aims & objectives for the project?

- Increase capacities of SCI Member Organizations internally and the movement as a whole, share the existing knowledge on key topics relevant such as project, volunteer and knowledge management, fundraising
- Foster (intercontinental) cooperation between organizations
- Improve the quality of international volunteer and youth activities
- Enhance organizational management (innovative capacity and efficiency)
- Increase peer-learning (knowledge transfer and exchange of best practice) and peer-supporting (identifying each other needs and methods and tools to fulfil them)
- Support peer-learning online (foster cooperation and dialogue beyond events)

For more information about the project's activities, please visit <http://www.sci.ngo/peers-to-peace/activities>

#### Information about Peer University

The event will gather 24 participants from from Europe, Asia, Australia and others who are motivated to share their experience and learn from others.

#### The specific objectives are:

- To collect and share existing knowledge and materials on the key topics relevant such as project, volunteer and knowledge management, fundraising



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- To assess our strengths and map learning needs
- To exchange good practice on the project's topics
- To lay foundation for peer-support system (e.g. OLIVES, support groups etc.) for the whole duration of the project
- To provide feedback for the online peer learning platform (OLIVES)

### Methods - Peer 2 Peer

Peers to Peace specifically aims at creating space to learn from each other and support each other (peer-learning and peer-support). There is a lot of expertise within the SCI movement and we would like to utilize this expertise as much as possible. The facilitation methods will encourage active participation, creativity, taking initiative and responsibility for one's own learning process. The event itself is set up in a peer learning structure, and will strive for the interaction and contributions of the present organisations, supported by a voluntary team of facilitators to ease the process and ensure continuous progress and reporting of outcomes and follow-up.

### Whom are we looking for? - profile of the participants

The Peer university envisions to gather key-representatives of SCI branches: experienced SCI volunteers, board members, office coordinators, staff members and activists who have the following profile:

- have an extensive experience of working within any structure of SCI or (comparable) experience as volunteer within SCI and understanding of the structure of SCI
- have a prior experience and knowledge in any of the university relevant topics (volunteer management etc.) and/or prior knowledge of topics related to strategic development, monitoring, learning and evaluation
- are interested in capacity building within the sending branch/ movement
- are able to understand and discuss complex issues in English
- are residents of the country of the sending organization (due to Erasmus+ rules)
- can commit to attend the whole duration of the event (no exceptions)
- are available and willing to follow up on the project within the sending branch

### Preparatory reflection

During the preparation for the Peer University, we expect the participants to contribute to collecting learning needs and assessing capacities/strengths of their branches in the following shared document: [goo.gl/Xsgj1l](https://goo.gl/Xsgj1l)

### Eligible partners

The following organisations are eligible to nominate their candidates to take part in the event: IVP Australia, SCI Bangladesh, IS Belgium, CVS Bulgaria, SCI Catalunya, CCIVS, SCI Germany, IVS GB, SCI Hellas, SCI Hong Kong, IVP Indonesia, SCI India, SCI Italy, SCI Malaysia, SVI Mauritius, SCI Nepal, VWAN Nigeria, OWA Poland, SCI Sri Lanka, IVS USA, Zavod Voluntariat Slovenia. There is an initial limit of 1 participant per country. If your branch is not listed, but you would like to send a representative, please contact us.

### Where and when?

The event will take place in an educational centre in Mikuszewo, 60 km from Poznan.



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Venue: <http://mikuszewo.org/galeria/>

**Arrival** is foreseen on **May 27th before 6 p.m. CET.**

**Departure** is foreseen on the morning of **2nd June 2017.**

### Financial and practical conditions for participation

All costs related to accommodation (shared rooms), food (full board, dietary need will be considered), programme and materials will be fully covered during the time of the event (27/05 - 02/06). The **participation fee** is as follows: **20€** for participants from **group A**, **30€** for participants from **group B**, **50€** for participants from **group C**.

**Group A:** Bangladesh, Bulgaria, India, Indonesia, Malaysia, Mauritius, Nepal, Nigeria, Sri Lanka, Vietnam

**Group B:** Croatia, Greece, Hong Kong, Hungary, Poland, Slovenia

**Group C:** Australia, Belgium, France, Germany, Italy, Spain, United Kingdom

**Travel reimbursement** is guaranteed up to the maximum listed below and after submitting the required documents (original boarding passes and copy of electronic ticket) within the set deadline. Maximum reimbursement amount per person is: **220€** for the European partners, **656€** for Bangladesh, India, Nepal, Nigeria and Sri Lanka; **880€** for Australia, Hong Kong, Malaysia, Mauritius and Indonesia.

**Visa costs** are fully covered, upon submission of all receipts and sufficient proof of costs (receipt embassy/visa fee, copy visa issued etc.)

In case the travel reimbursement is not sufficient, please contact the prep-team to discuss possible higher contribution towards the travel cost. Due to funder's restrictions, participants will receive travel reimbursement only if they stay whole the duration of the event, arrive not earlier than 25th May and return latest on 4th June. Extra nights cannot be covered by the organizers. No exceptions can be granted.

### How to apply

It is essential to receive a branch support in order to be accepted to the Peer University. Therefore, the applicant's branch is asked to send a short nomination email from their official address to [assistance@sci.ngo](mailto:assistance@sci.ngo) explaining shortly why this person was chosen to attend the training course. In addition, the applicants are asked to complete an [online registration form](https://goo.gl/forms/tv0aoHx6aJLIKMMz2) no later than **26th March 2017**. Registration form: <https://goo.gl/forms/tv0aoHx6aJLIKMMz2> Information on the selection results will be announced on an ongoing basis – the sooner you apply, the sooner you will be able to make necessary travel arrangements.

### Questions?

Please do not hesitate to contact the preparatory team for more details at [assistance@sci.ngo](mailto:assistance@sci.ngo)

**We are looking forward to meeting you at the Peer University!**

Sky So, Steffi Koch, Vera Nikolova and Wojtek Szczepanik on behalf of the Peers to Peace team



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